

Marking notes Remarques pour la notation Notas para la corrección

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Chinese / Chinois / Chino B

Higher level Niveau supérieur Nivel Superior

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Chinese B – Simplified version

Chinois B – Version simplifiée

Chino B – Versión simplificada

Criterion A: Language

How successfully does the candidate command written language?

- To what extent is the vocabulary appropriate and varied?
- To what extent are the grammatical structures varied?
- To what extent does the accuracy of the language contribute to effective communication?

Marks	Level descriptor		
0	The work does not reach a standard described by the descriptors below.		
	Command of the language is limited.		
	Vocabulary is sometimes appropriate to the task.		
1–3	Some basic grammatical structures are used, with some attempts to use more complex structures.		
	Language contains errors in both basic and more complex structures. Errors interfere with communication.		
	Command of the language is partially effective.		
	Vocabulary is generally appropriate to the task and varied.		
4–6	A variety of basic and some more complex grammatical structures is used.		
	Language is mostly accurate for basic structures, but errors occur in more complex structures. Errors at times interfere with communication.		
	Command of the language is effective and mostly accurate.		
7–9	Vocabulary is appropriate to the task, and varied, including the use of idiomatic expressions.		
7-9	A variety of basic and more complex grammatical structures is used effectively.		
	Language is mostly accurate. Occasional errors in basic and in complex grammatical structures do not interfere with communication.		
	Command of the language is mostly accurate and very effective.		
	Vocabulary is appropriate to the task, and nuanced and varied in a manner that enhances the message, including the purposeful use of idiomatic expressions.		
10–12	A variety of basic and more complex grammatical structures is used selectively in order to enhance communication.		
	Language is mostly accurate. Minor errors in more complex grammatical structures do not interfere with communication.		

语言

考官应该记住不是所有的错误都有同等的重要性。有些错误严重影响意思上的沟通,有些并非如此。有些错误显示出缺乏语言的基本掌控,有些错误只是一时疏忽所致。

偶尔犯错: 有不同难易度的错误,但只是偶尔发生的,比方考生平常可以表达过去时态,但偶尔疏忽犯错。

经常犯错:经常犯同样语法结构的错误,比如过去时态经常写错,不可靠,而且可能有语言基础上的混淆。(比方过去时态不同于现在完成)。

差距:某些句构很少写对,或者从来没出现过,比方需要表达过去时态,但并没出现。

Criterion B: Message

To what extent does the candidate fulfil the task?

- How relevant are the ideas to the task?
- To what extent are ideas developed?
- To what extent do the clarity and organization of ideas contribute to the successful delivery of the message?

The "descriptor unpacked" explain the assessment criteria in greater detail. Where a candidate's response does not correspond exactly to a single mark band, the statements in bold should be used as a guide for the 'best fit' approach.

Marks	Level descriptor	Descriptor unpacked	
0	The work does not reach a standard described by the descriptors below.		
	The task is partially fulfilled. Few ideas are relevant to the task.	The link between the response and task tends to be unclear; the reader has difficulty understanding the message.	
1–3	Ideas are stated, but with no development.	The response touches upon some aspects of the task but there is also much unrelated information.	
	Ideas are not clearly presented	The response addresses the task in a simple manner, and supporting details and/or examples barely feature, if at all.	
	and do not follow a logical structure, making the message difficult to determine.	The ideas do not link well together; inadequate or inappropriate use of cohesive devices confuse the message.	
	The task is generally fulfilled.	The link between the response and the task is mostly	
4–6	Some ideas are relevant to the task.	detectable; the reader's general understanding of the message is not impeded, despite some ambiguity.	
	Ideas are outlined, but are not	The response covers some aspects of the task, or touches upon all aspects but superficially.	
	fully developed. Ideas are generally clearly	The response includes some supporting details and examples.	
	presented and the response is generally structured in a logical manner, leading to a mostly successful delivery of the message.	The ideas are organized in a logical way; some cohesive devices are used appropriately to aid the delivery of the message, although there may be areas of confusion at times.	
	The task is fulfilled.	The link between the response and the task is clear;	
	Most ideas are relevant to the task.	the reader has a good understanding of the message conveyed.	
7–9	Ideas are developed well, with	The response covers all aspects of the task, despite losing focus at times.	
	some detail and examples. Ideas are clearly presented and	The response uses supporting details and examples to clarify the message.	
	the response is structured in a logical manner, supporting the delivery of the message.	The ideas are organized well; a range of cohesive devices are used appropriately to deliver the message with little or no ambiguity.	
	The task is fulfilled effectively.	The link between the response and the task is precise	
10–12	Ideas are relevant to the task.	and consistently evident; the reader has a clear understanding of the message conveyed.	
	Ideas are fully developed, providing details and relevant examples.	The response covers all aspects of the task fully, and maintains focus throughout.	

Ideas are clearly presented and the response is structured in a logical and coherent manner that supports the delivery of the message.	The response uses well-chosen supporting details and examples to illustrate and explain ideas persuasively. The ideas are organized well; a range of cohesive devices are used appropriately to deliver the message with clarity and ease.
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Note: When marking candidate responses, keep in mind that neither the **factual accuracy** of the information presented, nor the **validity** of the candidates' personal opinions, are being assessed. Therefore, scripts that are factually inaccurate should not be marked down, provided the ideas presented have coherence and are sufficiently developed.

Criterion C: Conceptual understanding

To what extent does the candidate demonstrate conceptual understanding?

- To what extent is the choice of text type appropriate to the task?
- To what extent are register and tone appropriate to the context, purpose and audience of the task?
- To what extent does the response incorporate the conventions of the chosen text type?

Marks	Level descriptor		
0	The work does not reach a standard described by the descriptors below.		
	Conceptual understanding is limited.		
	The choice of text type is generally inappropriate to the context, purpose or audience.		
1–2	The register and tone are inappropriate to the context, purpose and audience of the task.		
	The response incorporates limited recognizable conventions of the chosen text type.		
	Conceptual understanding is mostly demonstrated.		
	The choice of text type is generally appropriate to the context, purpose and audience.		
3–4	The register and tone, while occasionally appropriate to the context, purpose and audience of the task, fluctuate throughout the response.		
	The response incorporates some conventions of the chosen text type.		
	Conceptual understanding is fully demonstrated.		
5–6	The choice of text type is appropriate to the context, purpose and audience.		
	The register and tone are appropriate to the context, purpose and audience of the task.		
	The response fully incorporates the conventions of the chosen text type.		

Note: Examiners must balance all three elements in criterion C (choice of text type, appropriateness of tone and register, and use of text type conventions) to arrive at the final mark.

Question specific guidance (Criterion B and C)

问题一

你的学校最近加入了政府最新的"校园太阳能板计划"。作为学校环保社社长,你将通知所有学生这个改变。解释这个计划是什么,学校加入的原因,以及它将如何影响整个学校。

宣传册 官方报道

Criterion B:

- 内容必须涵盖题目所要求的三个方面: 1. 解释这个计划是什么, 2. 学校加入的原因, 3. 它 将如何影响整个学校。
- "解释这个计划"时,最好能提到太阳能板的功能与安置地点。这个计划不能是其他的环保项目。
- "学校加入的原因"应该和题目的情境做结合,并提到太阳能板的优点,如节省电费、环保等。
- "如何影响整个学校"应该从全面(如从财政、理念、教育、科技等方面)的论述,优点和缺点都可提出。但不应与太阳能板优点有过多重复,否则这一方面没有得到太多的展开。

谈论三个方面时,不一定要有同样比重,但三个方面的思想观点都必须得到良好的展开才算是"完成了作业"。

Criterion C:

文本类型选择:

	文本类型	说明
Appropriate	文章	此文本类型适合向特定人群(此处为全校学生,非全校师生)说明某种问题/情况,乃作者发表在学校发行的校刊/杂志的环保专栏之文章。
Generally appropriate	官方报道	此文本类型适合向特定人群(此处为全校学生,非全校师生)以客观的立场论述某种议题,佐以事实支持内容。如作者以环保社社长身份,正式地向全校同学报道这一改变,可视为"适当"。
Generally inappropriate	宣传册	此文本类型适合做宣传或推广活动,一般由机构社 团或公司行号制作,受众不易界定。

注意:如果回答清楚说明了写作的情境、受众和目的,并且这些内容符合题目的要求,则可以将"通常适当"的文本类型视为"适当",或将"通常不适当"的文本类型视为"通常适当"。

语体和语气:

- 正式
- 语气诚恳、严谨

请参阅附录所列出的文本类型格式。

问题二

你住的社区即将在健身中心推出一系列运动训练课程。为吸引更多居民参与, 作为该项目的志愿者, 介绍这个运动训练课程以及个人和社区将如何受益于这项课程。

Criterion B:

- 内容必须涵盖题目所要求的三个方面: 1. 介绍这个运动训练课程, 2. 个人和 3. 社区将如何 受益于这项课程。
- 运动训练课程应由考生自行定义,由社区的健身中心推出,必须是一个系列课程,而非单一种运动。
- "个人和社区如何受益于这项课程"应该分别讨论,不可混为一谈。并具体说明受益的细节,最好从多个角度讨论。
- 讨论受益于这项课程, 而非泛指一般运动对身体的好处。

谈论三个方面时,不一定要有同样比重,但三个方面的思想观点都必须得到良好的展开才算是"完成了作业"。

Criterion C:

文本类型选择:

	文本类型	说明
Appropriate	宣传册	此文本类型非常适合做宣传或推广活动。信息内容简洁、清楚,目的为吸引一定的目标人群 (此处的受众为社区居民),达到宣传效果。
Generally appropriate	文章	此文本类型适合向广大受众说明某种项目或活动。如果为作者发表在社区发行刊物之文章, 受众清楚 (即社区居民),可有效地达到写作目的时,则可视 为"适当"的文本类型。
Generally inappropriate	电子邮件	此文本类型可将个人讯息传达给特定的受众,或者寻求他人给予讯息,如朋友、老师等。电邮属于个人文本,通常为个人之间的交流,不是大众传媒文本。

注意:如果回答清楚说明了写作的情境、受众和目的,并且这些内容符合题目的要求,则可以将"通常适当"的文本类型视为"适当",或将"通常不适当"的文本类型视为"通常适当"。

语体和语气:

- 半正式/非正式
- 语气中带有推广、鼓励的口气

请参阅附录所列出的文本类型格式。

问题三

你目前正参加学校的校外旅行,但有一件事让你非常伤心。描述这件事情的经过,你认为事情发生的原因,以及你如何克服了自己的负面情绪。

日记	官方报道	电子邮件
773	P /4 1/2~	C 1 111

Criterion B:

- 内容必须涵盖题目所要求的三个方面: 1. 描述这件事情的经过, 2. 你认为事情发生的原因,
 3. 你如何克服了自己的负面情绪。
- "事件"可由考生自行定义, 但必须是发生在参加学校校外旅行时的一个不好的事件。
- "描述事情经过"必须清楚讲述事件的来龙去脉,并有一定的条理性。
- "事情发生的原因"可以是单一或多重原因,但必须有一定的合理性。
- "如何克服负面情绪"要有具体的说明:可以是借由自己的意志力或经由父母、朋友的鼓励等。

谈论三个方面时,不一定要有同样比重,但三个方面的思想观点都必须得到良好的展开才算是"完成了作业"。

Criterion C:

文本类型选择:

	文本类型	说明
Appropriate	日记	此此文本类型非常适合表达个人在日常生活所遇到的 挑战或抒发个人的情感。日记是个人文本,内容通常 记录一些比较私密、不愿与他人分享的事情。
Generally appropriate	电子邮件	此文本类型可将个人讯息传达给特定的受众。如果考生清楚地给出一个合理的受众(如好朋友、父母等),可有效地符合题目的情境和写作目的时,则可视为"适当"的文本类型。
Generally inappropriate	官方报道	此文本类型适合向特定人群,以客观的立场论述某种 议题,佐以事实支持内容。但官方报道是专业文本, 不适合抒发个人情感。

注意:如果回答清楚说明了写作的情境、受众和目的,并且这些内容符合题目的要求,则可以将"通常适当"的文本类型视为"适当",或将"通常不适当"的文本类型视为"通常适当"。

语体和语气:

- 非正式
- 语气伤心, 但最后展现走出伤痛的勇气

请参阅附录所列出的文本类型格式。

Appendix: Text type conventions (Criterion C)

以下为文本类型最常见和可识别的格式要求

文章

- 相关的标题/题目
- 作者的姓名(接受附上日期)
- 标题(副标题可有可无)
- 恰当的开头和总结

官方报道

- 相关的标题/题目
- 日期及简介
- 中立/客观的立场,论述能佐以事实、理论支持内容
- 格式清楚, 可包括标题、副标题、分段等

宣传册

- 引人注意的标题或宣传短语
- 分段:使用副标题、列点说明等
- 文宣背景资料,如联系方式(电话号码/电子邮件)、时间、地点等

日记

- 开首一行写(年)月、日/星期/天气情况
- 第一人称("我"作叙述)
- 写作方式是随性的
- 有一个总结,如"今天就写到这里了"

电子邮件

- 发件人、收件人、主题
- 称谓(收件人)
- 恰当的开场白、祝语和署名

Chinese B – Traditional version

Chinois B – Version traditionnelle

Chino B – Versión tradicional

Criterion A: Language

How successfully does the candidate command written language?

- To what extent is the vocabulary appropriate and varied?
- To what extent are the grammatical structures varied?
- To what extent does the accuracy of the language contribute to effective communication?

Marks	Level descriptor		
0	The work does not reach a standard described by the descriptors below.		
	Command of the language is limited.		
	Vocabulary is sometimes appropriate to the task.		
1–3	Some basic grammatical structures are used, with some attempts to use more complex structures.		
	Language contains errors in both basic and more complex structures. Errors interfere with communication.		
	Command of the language is partially effective.		
	Vocabulary is generally appropriate to the task and varied.		
4–6	A variety of basic and some more complex grammatical structures is used.		
	Language is mostly accurate for basic structures, but errors occur in more complex structures. Errors at times interfere with communication.		
	Command of the language is effective and mostly accurate.		
7–9	Vocabulary is appropriate to the task, and varied, including the use of idiomatic expressions.		
7-9	A variety of basic and more complex grammatical structures is used effectively.		
	Language is mostly accurate. Occasional errors in basic and in complex grammatical structures do not interfere with communication.		
	Command of the language is mostly accurate and very effective.		
	Vocabulary is appropriate to the task, and nuanced and varied in a manner that enhances the message, including the purposeful use of idiomatic expressions.		
10–12	A variety of basic and more complex grammatical structures is used selectively in order to enhance communication.		
	Language is mostly accurate. Minor errors in more complex grammatical structures do not interfere with communication.		

語言

考官應該記住不是所有的錯誤都有同等的重要性。有些錯誤嚴重影響意思上的溝通,有些並非如此。有些錯誤顯示出缺乏語言的基本掌控,有些錯誤只是一時疏忽所致。

偶爾犯錯: 有不同難易度的錯誤, 但只是偶爾發生的, 比方考生平常可以表達過去時態, 但偶爾疏忽犯錯。

經常犯錯:經常犯同樣語法結構的錯誤,比如過去時態經常寫錯,不可靠,而且可能有語言 基礎上的混淆。(比方過去時態不同於現在完成)。

差距:某些句構很少寫對,或者從來沒出現過,比方需要表達過去時態,但並沒出現。

Criterion B: Message

To what extent does the candidate fulfil the task?

- How relevant are the ideas to the task?
- To what extent are ideas developed?
- To what extent do the clarity and organization of ideas contribute to the successful delivery of the message?

The "descriptor unpacked" explain the assessment criteria in greater detail. Where a candidate's response does not correspond exactly to a single mark band, the statements in bold should be used as a guide for the 'best fit' approach.

Marks	Level descriptor	Descriptor unpacked	
0	The work does not reach a standard described by the descriptors below.		
1–3	The task is partially fulfilled. Few ideas are relevant to the task.	The link between the response and task tends to be unclear; the reader has difficulty understanding the message.	
	Ideas are stated, but with no development.	The response touches upon some aspects of the task but there is also much unrelated information.	
	Ideas are not clearly presented	The response addresses the task in a simple manner, and supporting details and/or examples barely feature, if at all.	
	and do not follow a logical structure, making the message difficult to determine.	The ideas do not link well together; inadequate or inappropriate use of cohesive devices confuse the message.	
4–6	The task is generally fulfilled.	The link between the response and the task is mostly	
	Some ideas are relevant to the task.	detectable; the reader's general understanding of the message is not impeded, despite some ambiguity.	
	Ideas are outlined, but are not	The response covers some aspects of the task, or touches upon all aspects but superficially.	
	fully developed. Ideas are generally clearly presented and the response is generally structured in a logical manner, leading to a mostly successful delivery of the message.	The response includes some supporting details and examples.	
		The ideas are organized in a logical way; some cohesive devices are used appropriately to aid the delivery of the message, although there may be areas of confusion at times.	
7–9	The task is fulfilled.	The link between the response and the task is clear;	
	Most ideas are relevant to the task.	the reader has a good understanding of the message conveyed.	
	Ideas are developed well, with	The response covers all aspects of the task, despite losing focus at times.	
	some detail and examples. Ideas are clearly presented and	The response uses supporting details and examples to clarify the message.	
	the response is structured in a logical manner, supporting the delivery of the message.	The ideas are organized well; a range of cohesive devices are used appropriately to deliver the message with little or no ambiguity.	
10–12	The task is fulfilled effectively.	The link between the response and the task is precise	
	Ideas are relevant to the task.	and consistently evident; the reader has a clear understanding of the message conveyed.	
	Ideas are fully developed, providing details and relevant examples.	The response covers all aspects of the task fully, and maintains focus throughout.	

the response is structured in a logical and coherent manner that supports the delivery of the message. examples to illustrate and explain ideas persuasive. The ideas are organized well; a range of cohesive are used appropriately to deliver the message with and ease.

Note: When marking candidate responses, keep in mind that neither the **factual accuracy** of the information presented, nor the **validity** of the candidates' personal opinions, are being assessed. Therefore, scripts that are factually inaccurate should not be marked down, provided the ideas presented have coherence and are sufficiently developed.

Criterion C: Conceptual understanding

To what extent does the candidate demonstrate conceptual understanding?

- To what extent is the choice of text type appropriate to the task?
- To what extent are register and tone appropriate to the context, purpose and audience of the task?
- To what extent does the response incorporate the conventions of the chosen text type?

Marks	Level descriptor
0	The work does not reach a standard described by the descriptors below.
	Conceptual understanding is limited.
1–2	The choice of text type is generally inappropriate to the context, purpose or audience.
	The register and tone are inappropriate to the context, purpose and audience of the task.
	The response incorporates limited recognizable conventions of the chosen text type.
3–4	Conceptual understanding is mostly demonstrated.
	The choice of text type is generally appropriate to the context, purpose and audience.
	The register and tone, while occasionally appropriate to the context, purpose and audience of the task, fluctuate throughout the response.
	The response incorporates some conventions of the chosen text type.
	Conceptual understanding is fully demonstrated.
5–6	The choice of text type is appropriate to the context, purpose and audience.
	The register and tone are appropriate to the context, purpose and audience of the task.
	The response fully incorporates the conventions of the chosen text type.

Note: Examiners must balance all three elements in criterion C (choice of text type, appropriateness of tone and register, and use of text type conventions) to arrive at the final mark.

Question specific guidance (Criterion B and C)

問題一

你的學校最近加入了政府最新的「校園太陽能板計畫」。作為學校環保社社長,你將通知所有學生這個改變。解釋這個計畫是什麼,學校加入的原因,以及它將如何影響整個學校。

Criterion B:

- 內容必須涵蓋題目所要求的三個方面: 1. 解釋這個計劃是什麼, 2. 學校加入的原因, 3. 它將如何影響整個學校。
- 「解釋這個計劃」時,最好能提到太陽能板的功能與安置地點。這個計劃不能是其他的環保專案。
- 「學校加入的原因」應該和題目的情境做結合,並提到太陽能板的優點,如節省電費、環保等。
- 「如何影響整個學校」應該從全面(如從財政、理念、教育、科技等方面)的論述,優點和缺點都可提出。但不應與太陽能板優點有過多重複,否則這一方面沒有得到太多的展開。

談論三個方面時,不一定要有同樣比重,但三個方面的思想觀點都必須得到良好的展開才算是「完成了作業」。

Criterion C:

文本類型選擇:

	文本類型	說明
Appropriate	文章	此文本類型適合向特定人群(此處為全校學生,非 全校師生)說明某種問題/情況,乃作者發表在學 校發行的校刊/雜誌的環保專欄之文章。
Generally appropriate	官方報導	此文本類型適合向特定人群(此處為全校學生,非全校師生)以客觀的立場論述某種議題,佐以事實支持內容。如作者以環保社社長身份,正式地向全校同學報導這一改變,可視為「適當」。
Generally inappropriate	宣傳冊	此文本類型適合做宣傳或推廣活動,一般由機構社 團或公司行號製作,受眾不易界定。

注意:如果回答清楚說明了寫作的情境、受眾和目的,並且這些內容符合題目的要求,則可以將「通常適當」的文本類型視為「適當」,或將「通常不適當」的文本類型視為「通常適當」。

語體和語氣:

- 正式
- 語氣誠懇、嚴謹

請參閱附錄所列出的文本類型格式。

問題二

你住的社區即將在健身中心推出一系列運動訓練課程。為吸引更多居民參與, 作為該項目的志願者, 介紹這個運動訓練課程以及個人和社區將如何受益於這項課程。

文章	電子郵件	宣傳冊
·		· ·

Criterion B:

- 內容必須涵蓋題目所要求的三個方面: 1. 介紹這個運動訓練課程, 2. 個人和 3. 社區將如何受益於這項課程。
- 運動訓練課程應由考生自行定義,由社區的健身中心推出,必須是一個系列課程,而非單一種運動。
- 「個人和社區如何受益於這項課程」應該分別討論,不可混為一談。並具體說明受益的細節,最好從多個角度討論。
- 討論受益於這項課程,而非泛指一般運動對身體的好處。

談論三個方面時,不一定要有同樣比重,但三個方面的思想觀點都必須得到良好的展開才算是「完成了作業」。

Criterion C:

文本類型選擇:

	文本類型	說明
Appropriate	宣傳冊	此文本類型非常適合做宣傳或推廣活動。信息內容簡潔、 清楚,目的為吸引一定的目標人群(此處的受眾為社區居 民),達到宣傳效果。
Generally appropriate	文章	此文本類型適合向廣大受眾說明某種專案或活動。 如果 為作者發表在社區發行刊物之文章,受眾清楚(即社區居 民),可有效地達到寫作目的時,則可視為「適當」的 文本類型。
Generally inappropriate	電子郵件	此文本類型可將個人訊息傳達給特定的受眾,或者尋求他 人給予訊息,如朋友、老師等。電郵屬於個人文本,通常 為個人之間的交流,不是大眾傳媒文本。

注意:如果回答清楚說明了寫作的情境、受眾和目的,並且這些內容符合題目的要求,則可以將「通常適當」的文本類型視為「適當」,或將「通常不適當」的文本類型視為「通常適當」。

語體和語氣:

- 半正式 / 非正式
- 語氣中帶有推廣、鼓勵的口氣

請參閱附錄所列出的文本類型格式。

問題三

你目前正參加學校的校外旅行,但有一件事讓你非常傷心。描述這件事情的經過,你認為 事情發生的原因,以及你如何克服了自己的負面情緒。

Criterion B:

- 內容必須涵蓋題目所要求的三個方面: 1. 描述這件事情的經過, 2. 你認為事情發生的原因, 3. 你如何克服了自己的負面情緒。
- 「事件」可由考生自行定義,但必須是發生在參加學校校外旅行時的一個不好的事件。
- 「描述事情經過」必須清楚講述事件的來龍去脈,並有一定的條理性。
- 「事情發生的原因」可以是單一或多重原因, 但必須有一定的合理性。
- 「如何克服負面情緒」要有具體的說明:可以是藉由自己的意志力或經由父母、朋友的鼓勵等。

談論三個方面時,不一定要有同樣比重,但三個方面的思想觀點都必須得到良好的展開才算是「完成了作業」。

Criterion C:

文本類型選擇:

人作颁主处计,				
	文本類型	說明		
Appropriate	日記	此此文本類型非常適合表達個人在日常生活所遇到的挑戰 或抒發個人的情感。日記是個人文本,內容通常記錄一些 比較私密、不願與他人分享的事情。		
Generally appropriate	電子郵件	此文本類型可將個人訊息傳達給特定的受眾。如果考生清 楚地給出一個合理的受眾(如好朋友、父母等),可有效 地符合題目的情境和寫作目的時,則可視為「適當」的 文本類型。		
Generally inappropriate	官方報導	此文本類型適合向特定人群,以客觀的立場論述某種議 題,佐以事實支持內容。但官方報導是專業文本,不適合 抒發個人情感。		

注意:如果回答清楚說明了寫作的情境、受眾和目的,並且這些內容符合題目的要求,則可以將「通常適當」的文本類型視為「適當」,或將「通常不適當」的文本類型視為「通常適當」。

語體和語氣:

- 非正式
- 語氣傷心, 但最後展現走出傷痛的勇氣

請參閱附錄所列出的文本類型格式。

Appendix: Text type conventions (Criterion C)

以下為文本類型最常見和可識別的格式要求

文章

- 相關的標題/題目
- 作者的姓名(接受附上日期)
- 標題 (副標題可有可無)
- 恰當的開頭和總結

官方報導

- 相關的標題/題目
- 日期及簡介
- 中立/客觀的立場,論述能佐以事實、理論支持內容
- 格式清楚, 可包括標題、副標題、分段等

宣傳冊

- 引人注意的標題或宣傳短語
- 分段:使用副標題、列點說明等
- 文宣背景資料,如聯繫方式(電話號碼/電子郵件)、時間、地點等

日記

- 開首一行寫(年)月、日/星期/天氣情況
- 第一人稱(「我」作敘述)
- 寫作方式是隨性的
- 有一個總結,如「今天就寫到這裡了」

電子郵件

- 寄件者、收件者、主題
- 稱謂(收件者)
- 恰當的開場白、祝語和署名